



Career Opportunity Site / Project Manager

PRIMARY PURPOSE OF THE POSITION

The incumbent is responsible for all operations on a site. The incumbent will act as the main technical adviser on the construction sites for subcontractors, foreman, artisans and laborers.

The incumbent will be responsible for technical, organisational and supervisory roles on construction sites, including concrete structures, civil, road, bulk services and other infrastructure related projects. The incumbent will be responsible for marking out the site, applying designs and plans and liaising with sub contractors. The incumbent will work as part of the site management team, sharing responsibility for site security, health and safety, and the organisation and supervision of material and human resources. Projects may vary from small scale to multi-million dollar ventures.

The incumbent will be in charge of building contracts and, as such, must be aware and in control of all aspects of site operations, including the planning of site progress. The incumbent will be responsible for both the profitability of operations and adherence to the agreed construction and cost plans.

REQUIRED MINIMUM PRACTICAL EXPERIENCE

1. At least five years relevant experience in Site Management with an in-dept knowledge of contract schedules and technical site supervision procedures
2. Computer literacy in at least Microsoft applications and preferably MS Office.
3. Technical knowledge and experience in working on construction contracts with Project Managers on civil/ building projects will be a definite advantage.

REQUIRED SKILLS

1. Self-starter.
2. Thorough understanding of issues involved in large building projects.
3. Practical, logistical mindset.
4. Excellent organisational skills.
5. Ability to work without supervision.
6. Ability to work under extreme pressure.
7. Exceptional record keeping.
8. Good interpersonal relations and communication skills.
9. Ability to handle confidential information.
10. Attention to detail.

For further information please visit our website for the relevant application forms and detailed job description.

Closing Date for applications: 2 April 2015

If you are looking to join a great place to work, submit your CV with copies of all relevant supporting documents in confidence to:

Fax: +264 88 655 3938 . PO Box 30376, Windhoek
e-mail: info@dkcnam.com . Website: www.dkcnam.com