



Career Opportunity

Site Foreman

PRIMARY PURPOSE OF THE POSITION

The Site Foreman provides leadership and is responsible for, although not limited too: scheduling, workforce planning, coordinating, supervising, assisting in cost control and ensuring the safety, consistent and fair application of all Labour Relations policies and procedures, proper apprentice training and productivity of crews at the workplace who install/assemble components of industrial products and structures.

As a key participant in the relationship with the contractor, other contractors, company and client, the site foreman is generally the second management level and has a further role as a coordinating manager and client interface.

REQUIRED MINIMUM PRACTICAL EXPERIENCE:

1. At least five years relevant experience in Site Foreman with an in-depth knowledge of contract schedules and technical site supervision procedures.
2. Computer literacy in at least Microsoft applications.
3. Technical knowledge and experience in working on construction contracts with Project Managers on civil/ building projects will be a definite advantage.
4. Project construction scope and objectives
5. Company and project safety programs and objectives
6. Company and project / owner LR policies, procedures and programs
7. Occupational health and safety and environmental policies and procedures
8. Workers' Compensation Board reporting time frames and responsibilities
9. Posses a good working knowledge of Collective agreement(s) and company policies
10. How to read drawings and interpret specifications
11. Scope of both one's own and other construction trades
12. Strong knowledge of scheduling and planning
13. Knowledge of administrative tools and systems
14. Setting out of work
15. Concrete formwork

ATTITUDE:

1. Can take on new challenges and is willing to learn
2. Has good work ethics
3. Can adjust to change
4. Is a role model who leads by example
5. Can motivate and mentor foremen crew members
6. Takes responsibility
7. Is honest and acts with integrity
8. Sets the tone for the workgroup
9. Accepts that a diverse workplace is the workplace of the future

For further information please visit our website for the relevant application forms and detailed job description.

**People from previously disadvantage groups are encouraged to apply.
Closing Date for applications: 14 March 2015**

If you are looking to join a great place to work, submit your CV with copies of all relevant supporting documents in confidence to:

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e-mail: info@dkcnam.com . Website: www.dkcnam.com